

Travel Expense Chart

Employee Name	Christopher Parsons	
Employee Title	Acting Director of Technology Policy	
Date of Travel	November 25, 2024	
Destination (s)	Ottawa, Ontario	
Purpose	Attend the Intelligence Analysts Forum	
Related Costs:		
Airfare	\$	-
Accommodation	\$	199.34
Meals		
Other transportation (taxis, mileage)	\$	70.31
Hospitality	\$	-
Other expenses (conference fee)	\$	540.28
Total:	\$	809.93