

Travel Expense Chart

Employee Name	Shaun Sanderson	
Employee Title	Manager of Mediation	
Date of Travel	20-Nov-15	
Destination (s)	Ottawa, Ontario	
Purpose	Meeting with Office of the Information Commissioner	
Related Costs:		
Airfare	\$	292.95
Accommodation	\$	-
Meals	\$	9.04
Other transportation (taxi)	\$	65.25
Hospitality	\$	-
Other expenses (baggage fee)	\$	-
Total:	\$	367.24

**CONFIRMATION NUMBER:
BE6NVR**

porter
flying refined

SOLD TO SHAUN SANDERSON

BOOKING DATE FRI 06 NOV 2015

FRI 20 NOV 2015 TORONTO (YTZ) TO OTTAWA (YOW)

PD 245 7:25 AM 8:21 AM BE6NVR
Porter Airlines Toronto (YTZ) Ottawa (YOW)

FRI 20 NOV 2015 OTTAWA (YOW) TO TORONTO (YTZ)

PD 264 4:00 PM 5:00 PM BE6NVR
Porter Airlines Ottawa (YOW) Toronto (YTZ)

PASSENGER(S)

1. SHAUN SANDERSON

FARE/TICKET INFORMATION

TORONTO (YTZ) - OTTAWA (YOW)

FIRM FARE (1 x \$ 87.00)	\$ 87.00 CAD
Air Traveller Security Charge	\$ 7.12 CAD
Airport Improvement Fee	\$ 20.00 CAD
Harmonized Sales Tax	\$ 16.92 CAD
NAV and Surcharges	\$ 16.00 CAD
SUBTOTAL	\$ 147.04 CAD

OTTAWA (YOW) - TORONTO (YTZ)

FIRM FARE (1 x \$ 87.00)	\$ 87.00 CAD
Air Traveller Security Charge	\$ 7.12 CAD
Airport Improvement Fee	\$ 23.00 CAD
Harmonized Sales Tax	\$ 16.79 CAD

NAV and Surcharges	\$ 12.00 CAD
SUBTOTAL	\$ 145.91 CAD
TOTAL	\$ 292.95 CAD

PAYMENTS		
VISA	ENDING IN 1022	\$ 292.95 CAD
TOTAL AMOUNT		\$ 292.95 CAD

GST/HST Number: 841583271

QST Number: 1212573775

RECEIPT

2

Cab No. 4265 H.S.T.

From Royal York / Bloor

To City Centre Airport (Porter)

Date Nov. 20 15 Amount 25.00

Signature [Signature]



BECK TAXI
1 CREDIT UNION DR
Toronto ON, M4A 2S6
www.becktaxi.com
(416)751-5555

4

SALE

MID: 5825099 REF#: 00000001
TID: A5825099 SEQ: 260001001001
Batch #: 260 17:47:27
11/20/15 CVC: Y
APPR CODE: 445561
VISA

AMOUNT \$35.25
TIP \$5.00
TOTAL \$40.25

00 - APPROVED - 001

SCOTIABANK VISA
AID: A0000000031010
TVR: 00 00 00 80 00
TSE: F8 00

Thank You for Choosing
Beck Taxi
3 Ways to Order
PHONE-WEB-APP

DB
CAB 3467

CUSTOMER COPY

3

Billy Bishop Cafe
City Centre Terminal Corp

Table Q#4

Trans #: 1036711 Serv: KELLY
11/20/2015 7:04 AM # Cust: 1

Quan	Descript	Cost
1	UF PARFATT 4 BERRY	\$8.00
Net Total:		\$8.00
HST		\$1.04

TOTAL : \$9.04
Amount Due: \$9.04
Food: \$8.00
HST Registration#
84158 3073 RT 0001