



MaRS Centre, South Tower
101 College Street, Suite 800
Toronto, Ontario
Canada M5G 0A3

Telephone 416-977-7599
Toll-free 1-866-678-6427
www.oicr.on.ca

October 31, 2013

Dr. Ann Cavoukian, PhD
Information and Privacy Commissioner of Ontario
2 Bloor Street East
Suite 1400
Toronto, ON
M4W 1A8

Dear Dr. Cavoukian:

RE: 2014 Triennial Review of the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank

Pursuant to the review process set out in *The Manual for The Review and Approval of Prescribed Person and Prescribed Entities*, enclosed please find a detailed report (2 hardcopies and 1 electronic copy) and a sworn affidavit in order to obtain continued approval for the Ontario Institute for Cancer Research ("OICR") to maintain its prescribed registry status in respect of the Ontario Tumour Bank ("OTB").

The report is intended to demonstrate that OICR, in respect of OTB, has developed and implemented practices and procedures to protect the privacy of individuals whose personal health information is received and to maintain the confidentiality of that information.

If you have any questions or concerns, please do not hesitate to contact me at (416) 673-6646.

Sincerely,

A handwritten signature in black ink, appearing to read "Howard Simkevitz", written over a horizontal line.

Howard Simkevitz, Privacy Officer, Ontario Institute for Cancer Research

CC: Judith Goldstein, Legal Counsel, Information and Privacy Commissioner of Ontario
Monique Albert, Director Ontario Tumour Bank
Dr. Thomas Hudson, President and Chief Scientific Officer, Ontario Institute for Cancer Research
Jane van Alphen, VP Operations, Ontario Institute for Cancer Research

SWORN AFFIDAVIT

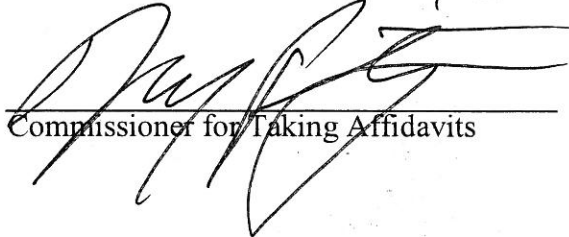
I, Thomas J. Hudson, the President and Scientific Director of the Ontario Institute for Cancer Research, MAKE OATH AND SAY:

1. The Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, has in place policies, procedures and practices to protect the privacy of individuals whose personal health information is received and to maintain the confidentiality of that information.
2. The policies, procedures and practices implemented by the Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, comply with the *Personal Health Information Protection Act, 2004* and the regulations thereto, as may be amended from time to time.
3. The policies, procedures and practices implemented by the Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, comply with the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities* that has been published by the Information and Privacy Commissioner of Ontario, as it may be amended from time to time.
4. The Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, has submitted a written report to the Information and Privacy Commissioner of Ontario in compliance with the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities*.

5. The Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, has taken steps that are reasonable in the circumstances to ensure compliance with the policies, procedures and practices implemented and to ensure that the personal health information received is protected against theft, loss and unauthorized use or disclosure and to ensure that records containing personal health information are protected against unauthorized copying, modification or disposal.

SWORN (OR AFFIRMED) BEFORE ME

at the City/Town/Etc. of Toronto, in the
County/Regional/Municipality/Etc. of
YORK, on October, 21 2013.


Commissioner for Taking Affidavits



[SIGNATURE OF DEPONENT]