

Travel Expense Chart

Employee Name	Fred Carter	
Employee Title	Senior Technology and Policy Advisor	
Date of Travel	October 25-26, 2022	
Destination (s)	Ottawa, ON	
Purpose	Attend conference on Digital Identity	
Related Costs:		
Airfare	\$	-
Accommodation	\$	213.28
Meals	\$	11.06
Other transportation (mileage, parking)	\$	216.41
Hospitality	\$	-
Other expenses	\$	-
Total:	\$	440.75

VIA Rail Itinerary & Receipt | Oct 25, 2022 - Booking Ref: CHN004

1 message

VIA Rail Canada <service@viarail.ca>

Wed, Oct 19, 2022 at 9:04 PM

To: [REDACTED]

ITINERARY / RECEIPT NOT VALID FOR TRAVEL

Thank you for choosing
VIA Rail Canada.

**BOOKING CONFIRMATION CHN004****FREDCARTER**

IMPORTANT - AN E-BOARDING PASS HAS BEEN ISSUED FOR EACH SEGMENT OF THIS TRIP AND HAS BEEN SENT IN A SEPARATE E MAIL. Please bring all e boarding passes on your trip and review this confirmation carefully as it includes some important information about travelling with us.

Customers with special service requests

VIA suggests that all customers with special service requests arrive at VIA station early for safe and timely access to the correct platform. Please validate VIA station hours as some stations open 30 minutes prior to scheduled train time.

ITINERARY # 1**TRAIN 54 | [info](#)**

From:
TORONTO UNION STATION
Tue. Oct 25, 2022

Departure: **17:32**

To
OTTAWA
Tue. Oct 25, 2022

Arrival: **22:11**Class: **Economy - Escape fare**

Remarks: Operated by: VIA Rail Canada.

Identification

Please make sure you always have a valid photo ID that exactly matches the name on your ticket and the photo on the ID looks like you. A VIA Rail staff member will ask you for it when boarding or on board, for all passengers who appear to be 12 years of age or older.

[Online train ticket purchase and booking](#)**ITINERARY # 2****TRAIN 59 | [info](#)**

From:
OTTAWA
Wed. Oct 26, 2022

Departure: **17:49**

To:
TORONTO UNION STATION

Arrival: **22:33**

Wed. Oct 26, 2022

Class: **Economy - Escape fare**

Remarks: Operated by: VIA Rail Canada.

Identification

Please make sure you always have a valid photo ID that exactly matches the name on your ticket and the photo on the ID looks like you. A VIA Rail staff member will ask you for it when boarding or on board, for all passengers who appear to be 12 years of age or older.

[Online train ticket purchase and booking](#)

RECEIPT

FARE INFORMATION

Fred CARTER (Adult) \$150.00

FARE: \$150.00 **G.S.T/H.S.T.:** \$19.50 **P.S.T.:** \$0.00 **TOTAL:** \$169.50

TAX INFORMATION

Taxable fare: \$150.00
G.S.T/H.S.T. number: 105521785RT001

PAYMENT [REDACTED] - Authorization number: [REDACTED]

TRANSACTION DATE: 10/20/2022

ITINERARY	FARE PLAN	REFUND/EXCHANGE CONDITIONS
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Fred CARTER (Adult)

TORONTO UNION STATION / OTTAWA	ESCAPE	<u>Before Departure</u> : Non-refundable but exchangeable less a service charge of \$37.50 plus tax(es) and any applicable fare difference. <u>After Departure</u> : Non exchangeable and non refundable
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OTTAWA / TORONTO UNION STATION	ESCAPE	<u>Before Departure</u> : Non-refundable but exchangeable less a service charge of \$37.50 plus tax(es) and any applicable fare difference <u>After Departure</u> : Non-exchangeable and non-refundable.
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BAGGAGE ALLOWANCE*

Carry-on baggage

1 PERSONAL ITEM
Max. 11.5 kg (25lb.)
Max. 43 x 15 x 33 cm (17 x 6 x 13 in.)

AND

1 LARGE ITEM
Max. 23 kg (50lb.)
Max. 158 linear cm (62 li. in.)

OR

2 SMALL ITEMS
Max. 11.5 kg (25 lb.) each
Max. 54.5 x 39.5 x 23 cm (21.5 x 15.5 x 9 in.) each

OVERWEIGHT ITEM(S): Items over 23kg (50lb.) are NOT permitted on board.

ADDITIONAL CARRY-ON ITEM: 1 item allowed Max 23 kg (50lb.) \$40 (tax included) per direction.

YOUTHS (12-25): 1 PERSONAL ITEM Max. 11.5 kg (25lb.) / Max. 43 x 15 x 33 cm (17 x 6 x 13 in.)
AND 2 LARGE ITEMS Max. 23 kg (50 lb.) each / Max. 158 linear cm (62 li. in.) each.

Checked baggage

No checked baggage or bike service is available on this train. Please comply with the carry-on baggage policy.

*VIA reserves the right to weigh any and all baggage which may result in applicable allowance fees, as you may be subject to excess charges.

CONDITIONS OF CONTRACT

1. Your rail ticket is not transferable and is valid only for travel on the train(s) and date(s) shown.
2. For any modification or cancellation, please change or cancel your reservation online as soon as possible prior to the scheduled departure of your train (**subject to the conditions of your fare plan.**)
3. For operational reasons, VIA Rail reserves the right to restrict platform access five (5) minutes before your scheduled departure.
4. Times shown are not guaranteed. If necessary, VIA Rail may cancel a train or substitute alternate transportation without notice.
5. To ensure all passengers' safety, VIA Rail reserves the right to inspect all baggage.
6. You are responsible at all times for your carry-on baggage. VIA Rail assumes a limited liability for loss or damage to checked baggage. Ask VIA Rail personnel for more details.

NOTICE OF LIABILITY LIMITATION FOR DELAYS AND CANCELLED TRAINS

Although VIA Rail will use all reasonable effort to carry the passenger and its property in accordance with the contract of carriage, timetables, schedules and other representations regarding trip time are approximate and provided for information purposes only. Times shown in timetables or elsewhere do not bind VIA Rail and form no part of the contract of carriage.

Schedules are subject to change without notice. VIA Rail may cancel a train or substitute alternate transportation without notice.

VIA Rail specifically disclaims liability for any inconvenience, expense, or damage, lost profit, loss business or otherwise, resulting from errors in its timetables, schedules and other representations regarding timing or resulting from delayed or cancelled trains either caused by the fault of VIA Rail, third parties, passengers or by unforeseen circumstances. No responsibility for damage caused by delay, cancellation or alternate transportation substitution, such as a damage resulting from passenger's purpose of travel or personal schedule at arrival, will be assumed by VIA Rail.

VIA RAIL GIFT CARDS

The VIA Rail gift card is reloadable and may be used to purchase VIA Rail Canada services and product at staffed station and on board train. VIA Rail Canada is not responsible if your card is lost, stolen, or destroyed, or if the card balance is used without your permission. The card is not refundable, except where required by law. Purchases made with this card are subject to the applicable refund policy; any amount refunded will be applied to the card.

To consult the remaining balance, or for additional information, consult our website at www.viarail.ca/en/giftcard

Other Useful Information (links)

- [Seat Assignment in Economy Class](#)
- [VIA's baggage policy](#)
- [VIA Terms and Conditions](#)

Customer Support

- For assistance or queries regarding your train booking, please contact VIA Rail for help at service@viarail.ca

How to modify a booking online?

- You can modify your booking online if you have not yet exchanged this booking confirmation for a paper ticket.
- Go to reservia.viarail.ca/changebooking/requestchange.aspx?l=en
- Follow the instructions
- [Ticket Exchange Conditions](#)

Risk Free Booking

- Fully refundable prior to paper ticket issuance if cancelled **online** within **24 hours of initial booking** and **before scheduled train departure**, whichever comes first.

How to cancel a booking online?

- You can cancel your booking online if you have not yet exchanged this booking confirmation for a paper ticket.
- Go to reservia.viarail.ca/cancellation/request.aspx?l=en
- Follow the instructions

How to get a refund if paper tickets have already been issued?

- Call **1 888 VIA-RAIL (842-7245)** to cancel your booking
- Then go to a VIA station with your unused ticket (including the "Receipt" portion) and the credit card used to purchase your ticket, to obtain your refund.



Your Tuesday evening trip with Uber

Uber Receipts <noreply@uber.com>
To: [Redacted]

Tue, Oct 25, 2022 at 10:48 PM

Uber

Total CA\$16.98
October 25, 2022

Thanks for tipping, Fred

Here's your updated Tuesday evening ride receipt



Total

CA\$16.98

Trip fare	CA\$9.16
Subtotal	CA\$9.16
Booking Fee ?	CA\$3.00
Ottawa Fee Recovery Surcharge	CA\$0.11
Ottawa Accessibility Fee Recovery Surcharge	CA\$0.10
Tips	CA\$3.00
HST	CA\$1.61

Payments



10/25/22 10:48 PM

CA\$16.98


[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

[Download PDF](#)

You rode with ISAAC

4.96 ★ Rating

 Has a multi-step safety screen

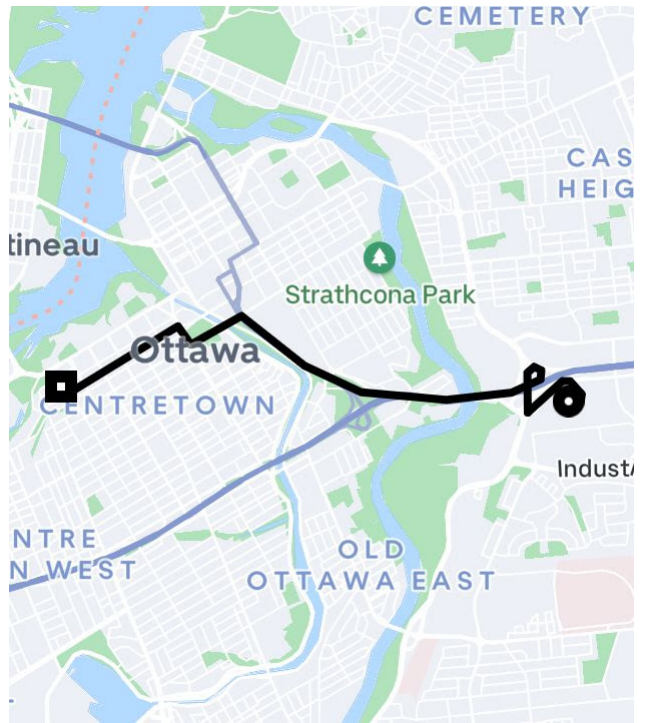


Every rideshare trip in Ottawa is insured for a covered auto accident by Economical Insurance.

[Learn more >](#)

UberX 6.03 kilometers | 12 min

- 10:25 PM
[200 Tremblay Rd, Ottawa,
ON K1G 3H5, CA](#)
- 10:37 PM
[402 Queen St, Ottawa, ON
K1R 5A7, Canada](#)



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[Contact support >](#)

[My trips >](#)

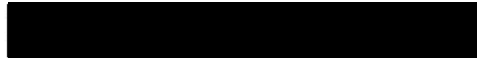
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[Privacy](#)

[Term](#)

Uber Rides Canada Inc
[66 Wellington Street West Suite](#)
5300, TD Bank Tower
Toronto ON M5K 1E6

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.



Expedia For TD travel confirmation - Oct 25 - (Itinerary # 72413804121618)

1 message

Expedia For TD <TDBank@expediamail.com>
Reply-To: TDBank@expediamail.com
To [Redacted]

Wed, Oct 19, 2022 at 9:25 PM



Thanks!

Your reservation is confirmed. No need to call to reconfirm.

Holiday Inn Ottawa Dwtn - Parliament Hill, an IHG Hotel, Ottawa

Oct 25, 2022 Oct 26, 2022

See live updates to your itinerary, anywhere and anytime.

[See your itinerary](#)

Hotel overview



Holiday Inn Ottawa Dwtn - Parliament Hill, an IHG Hotel
402 Queen St, Ottawa, ON, K1R5A7
Canada
[View hotel Map and directions](#)

Reservation dates
Oct 25, 2022 - Oct 26, 2022

Itinerary #
72413804121618

Learn about the [cleaning and safety practices](#) before your trip begins.

You still have time to protect your trip.

Insurance is only available to travellers 65 years old and below

Protect my hotel

Add Protection Plan up until **Fri, Oct 21, 1 24 a m**

Check-in and Check-out

Check in time
3 PM

Check out time
11:00 AM

Check-in policies

Check-in time starts at 3 PM

Check in time end at midnight

Minimum check-in age is: 21

If a late check-in is planned, contact this property directly for their late check-in policy.

Special instructions

Front desk staff will greet guest on arrival. For more detail, please contact the property using the information on the booking confirmation.

Guests booked in breakfast included rate plans receive breakfast for up to 2 adults who are sharing a guestroom. Breakfast fees apply for additional guests.

Room

Guests

Reserved for FRED CARTER

1 adult

Room

Standard Room, 2 Queen Bed

Room requests

2 Queen Beds

Non-smoking room

Price summary

Price breakdown

Room price: CA \$238.90

1 night: CA \$203.29

Tax: CA \$35.61

Subtotal: CA \$238.90

Collected by Expedia For TD

Due at property: CA \$9.99

Resort fee: CA \$9.99

Total: CA \$248.89**Congratulations! You will earn TD Points with this purchase!**

Points will appear on your credit card statement 3 - 5 days after your card has been charged

Unless specified otherwise, rates are quoted in Canadian dollars.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the property:

- Resort fee: CAD 9.99 per accommodation, per night

We have included all charges provided to you by the property

The price shown above DOES NOT include any applicable hotel service fee, charge for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Rules and restrictions

Cancellations and changes

We understand that sometimes plans fall through. We do not charge a cancel or change fee. When the property charges such fees in accordance with its own policies, the cost will be passed on to you. Holiday Inn Ottawa Dwtm - Parliament Hill, an IHG Hotel charges the following cancellation and change fees.

The room/unit type and rate selected are non refundable. Should you change or cancel this reservation for any reason, your payment will not be refunded.

No refunds will be issued for late check-in or early check-out.

Stay extensions require a new reservation.

Pricing and Payment

Hotel fees

The price DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges, and surcharges upon check-out.

Pricing

Your credit card is charged the total cost at time of purchase. Prices and room/unit availability are not guaranteed until full payment is received.

Some properties request that we wait to submit guest names until 7 days prior to check in. In such a case, your room/unit is reserved, but your name is not yet on file with the property.

Guest Charges and Room Capacity

Base rate is for 2 guests.

Total maximum number of guests per room/unit is 4.

Maximum number of adults per room/unit is 4.

Maximum number of children per room/unit is 3.

This property considers guests aged 17 and under, at time of travel, to be children.

Availability of accommodation in the same property for extra guests is not guaranteed.

The fee for extra adults is C\$15.00 per person.

Need to cancel or make a change to your trip?

Please visit our [resource page](#) for guidance. If you need to contact us, please reference **Itinerary #72413804121618** when you call so we can serve you more quickly.

More help

About the Hotel

For special requests or questions about the property, please call the hotel directly at Tel: 1 (613) 236-1133, Fax: 1 (613) 236-2317

About your Reservation

Visit our [Customer Support](#) page.

Alternatively, call us at 1-877-222-6492 or from outside of North America at 1-949-333-4946.

Complete your trip



Avoid the stress of traffic!

Let someone else do the driving

[Get a ride](#)



Make it fun!!

Explore activities in Ottawa

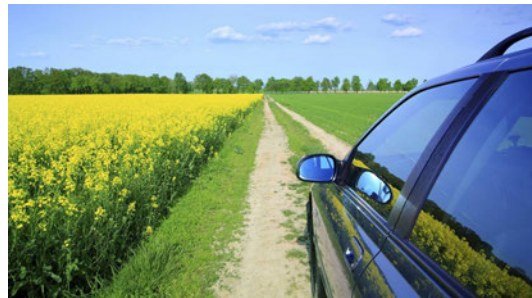
[Get activitie](#)



How will you get there?

Find exclusive low-cost fares with major airlines

[Book your flight](#)



How will you get around Ottawa?

E plore Ottawa with your own et of wheels

[Rent a car](#)

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You are viewing this transactional email based on a recent booking or account-related update on [ExpediaForTD.com](#).

EMLCID=TD.PT.EVENTTRIGGEREDMAILING.ENSPURCHASECONFIRMATION.HOTEL&
EMLDTL DATE20221020 ISSUX SIDX KEY95662131518 PAIDX
LANGEN_CA.MCIDX.TESTX.VERSX.MIDSX



Your Wednesday morning trip with Uber

Uber Receipts <noreply@uber.com>
To: [Redacted]

Wed, Oct 26, 2022 at 4:00 PM

Uber

Total CA\$9.86
October 26, 2022

Thanks for tipping, Fred

Here's your updated Wednesday morning ride receipt



Total

CA\$9.86

Trip fare	CA\$4.63
Subtotal	CA\$4.63
Booking Fee ?	CA\$3.00
Ottawa Fee Recovery Surcharge	CA\$0.11
Ottawa Accessibility Fee Recovery Surcharge	CA\$0.10
Tips	CA\$1.00
HST	CA\$1.02

Payments



10/26/22 4:00 PM

CA\$9.86


[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

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You rode with Mohammed

4.93 ★ Rating

 Has a multi-step safety screen

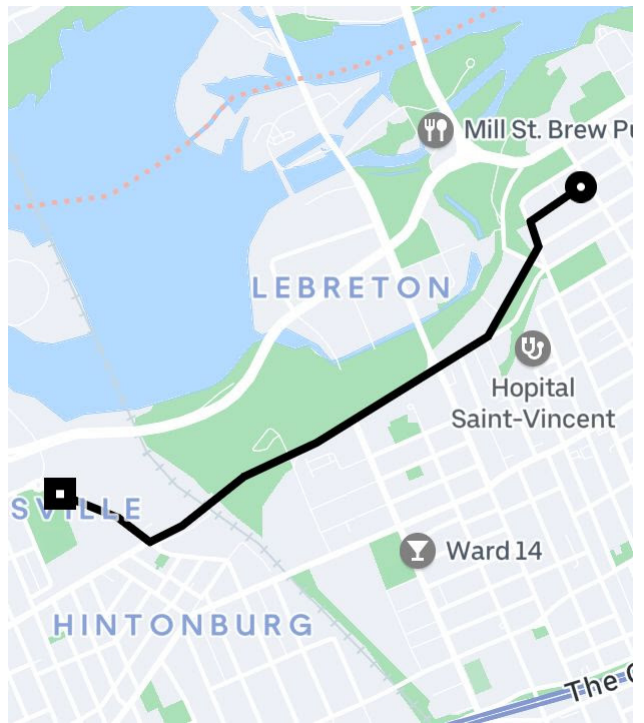


Every rideshare trip in Ottawa is insured for a covered auto accident by Economical Insurance.

[Learn more >](#)

UberX 2.20 kilometers | 4 min

- 8:28 AM
402 Queen St, Ottawa, ON
K1R 5A7, Canada
- 8:32 AM
7 Bayview Rd, Ottawa, ON
K1Y, CA



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Uber Rideshare Canada Inc
[66 Wellington Street West Suite](#)
5300, TD Bank Tower
Toronto ON M5K 1E6

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Your Wednesday afternoon trip with Uber

Uber Receipts <noreply@uber.com>
To: [Redacted]

Wed, Oct 26, 2022 at 5:21 PM

Uber

Total CA\$19.92
October 26, 2022

Thanks for tipping, Fred

Here's your updated Wednesday
afternoon ride receipt



Total

CA\$19.92

Trip fare	CA\$11.76
Subtotal	CA\$11.76
Booking Fee ?	CA\$3.00
Ottawa Fee Recovery Surcharge	CA\$0.11
Ottawa Accessibility Fee Recovery Surcharge	CA\$0.10
Tips	CA\$3.00
HST	CA\$1.95

Payments



10/26/22 5:20 PM

CA\$19.92

[Visit the trip page](#) for more information, including invoices (where available)

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You rode with Morteza

4.99 ★ Rating



Has a multi-step safety screen

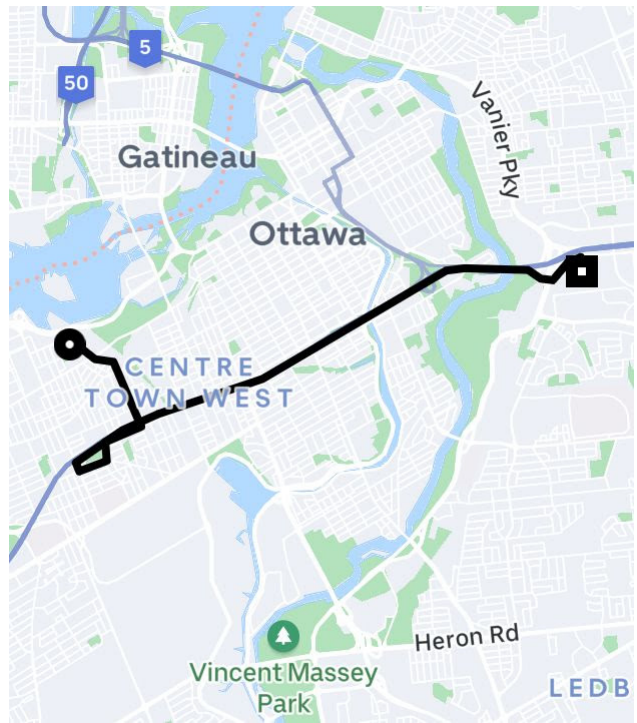


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UberX 9.65 kilometers | 14 min

- 4:55 PM
7 Bayview Rd, Ottawa, ON
K1Y 2C5, CA
- 5:10 PM
[200 Tremblay Rd, Ottawa,](#)
[ON K1G 3H5, CA](#)



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[66 Wellington Street West Suite](#)
5300, TD Bank Tower
Toronto ON M5K 1E6

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Via Rail Canada Inc. 3 Place Ville Marie Montreal QC H3B 2C9

TRANSACTION RECORD

Name: 453717
Vendor : V59-E-3

Thanks for traveling with VIA Rail Canada
Inc. (www.viarail.ca)

Order ID: 601428094
Confirmation Code: 8094

Date: 2022-10-26 18:39:28
Card Number: XXXXXXXXXX
Card Name: INTERAC FLASH DEFAULT
Reference #: 66221564 0010012290 H
Approval Code: 198509
Total: \$12.50

Interac
A0000002771010
8080008000
INVOICE NUMBER: C6D50EDEF
00 APPROVED - THANK YOU 001

Transaction Type: Purchase

Tax Province:

- Ontario

IMPORTANT - retain this copy for your
records

Cardholder Copy

Qty	Item	Description	Price
1.00	SW Falafel	Vegetarian Falafel Sandwich	\$9.50
1.00	Coke	Coke Can 325ml	\$3.00
		Sub-Total	\$12.50
		Total	\$12.50
			\$12.50

All taxes are included

Toutes les taxes sont incluses

GST/HST 105521785RT0001

QST 1001106674TQ0001

IMPORTANT

Retain this copy for your records / Conserver cette copie pour vos
dossiers

Client copy / Copie client



Your Wednesday evening trip with Uber

Uber Receipts <noreply@uber.com>
To: [Redacted]

Thu, Oct 27, 2022 at 5:01 AM

Uber

Total CA\$26.99
October 26, 2022

Thanks for tipping, Fred

Here's your updated Wednesday evening ride receipt



Total

CA\$26.99

Trip fare	CA\$18.10
Subtotal	CA\$18.10
Booking Fee ?	CA\$2.75
Toronto Accessibility Fee Recovery Surcharges	CA\$0.03
Toronto Fee Recovery Surcharges	CA\$0.35
Tips	CA\$3.00
HST	CA\$2.76

Payments



CA\$26.99

10/27/22 5:01 AM

[Visit the trip page](#) for more information, including invoices (where available)

GST Registration Number 719083909RT0001

[Switch Payment Method](#)

[Download PDF](#)

You rode with Muhammad

4.86 ★ Rating

Has passed a multi-step safety screen

[Quoted text hidden]



Every rideshare trip in Toronto is insured for a covered auto accident by Economical Insurance.

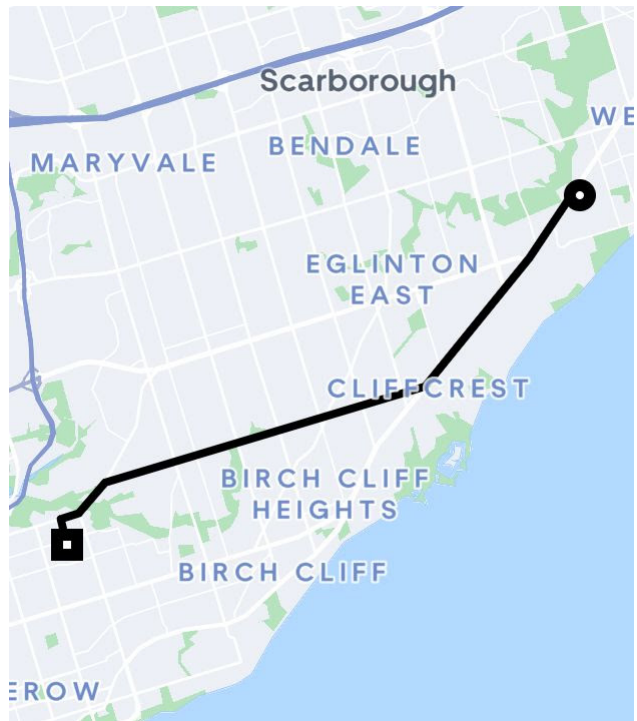
[Learn more >](#)

UberX 13.41 kilometers | 20 min

■ 10:31 PM
4105 Kingston Rd, Toronto,
ON M1E 2M3, CA

■ 10:51 PM





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Toronto ON M5K 1E6

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