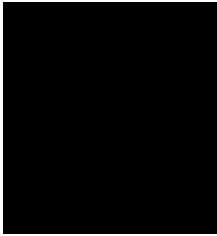


Travel Expense Chart

Employee Name	Patricia Kosseim	
Employee Title	Commissioner	
Date of Travel	September 18-22, 2022	
Destination (s)	St. John's, Newfoundland	
Purpose	Attend Federal/Provincial/Territorial Information and Privacy Commissioners Annual Meeting	
Related Costs:		
Airfare	\$	968.40
Accommodation	\$	852.04
Meals	\$	75.38
Other transportation (mileage, taxis)	\$	87.60
Hospitality	\$	-
Other expenses (conference fee)	\$	700.00
Total:	\$	2,683.42


 Booking Reference: [REDACTED]

Date of issue: 05 Jul, 2022

This is your official itinerary/receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [general conditions of carriage and applicable tariffs](#) that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.





Ensure you are in compliance with the entry requirements of your destination. For the latest information on entry requirements, our flexible booking policy, or our health and safety measures visit our [Travel Ready hub](#).

IMPORTANT:

- **Travelling/returning to Canada:** You are required to upload your proof of vaccination, submit your contact information and travel details, and complete a COVID-19 "self-assessment" a maximum of 24 hours before arrival through the [ArriveCAN app](#). No proof of a negative pre-departure COVID-19 test result or quarantine is required for vaccinated travellers.
- **All destinations:** Make sure to consult our [entry and testing requirements](#) page prior to travel.


Depart

Economy - Flex

Sunday 18 Sep, 2022	06:05 Ottawa Ottawa Int. (YOW), Ontario		06:47 Montréal Montréal-Trudeau Int. (YUL), Quebec	 AC8002	0hr42 Economy T Operated by: Air Canada Express - Jazz CRJ200
Sunday 18 Sep, 2022	08:00 Montréal Montréal-Trudeau Int.(YUL), Quebec		11:53 St. John's, Newfoundland (YYT), Newfoundland and Labrador	 AC672	2hr23 Economy T Operated by: Air Canada A220-300  Wi-Fi Food for purchase on board


Return

Economy - Flex

Thursday 22 Sep, 2022	08:45 St. John's, Newfoundland (YYT), Newfoundland and Labrador		10:18 Halifax Halifax Stanfield Int. (YHZ), Nova Scotia	 AC8119	2hr03 Economy L Operated by: Air Canada Express - Jazz De Havilland Dash 8-400 Food for purchase on board
Thursday 22 Sep, 2022	11:00 Halifax Halifax Stanfield Int. (YHZ), Nova Scotia		11:45 Ottawa Ottawa Int. (YOW), Ontario	 AC8065	1hr45 Economy L Operated by: Air Canada Express - Jazz CRJ900  Wi-Fi

Passengers

Patricia Kosseim

Seats

Ticket number

AC8002 3C
AC672 13D
AC8119 7C
AC8065 17C

Purchase summary

Amount paid: \$968.40
Tax information
GST/HST no. 10009-2287 RT0001 \$112.15

	1 adult
Air transportation charges	
Base fare - Depart Economy - Flex	376.00
Base fare - Return Economy - Flex	329.00
Carrier surcharges	60.00
Taxes, fees and charges	
Air Travellers Security Charge - Canada	14.25
Harmonized Sales Tax - Canada - 100092287 RT0001	112.15
Airport Improvement Fee - Canada	77.00
Total before options (per passenger)	\$968 ⁴⁰
GRAND TOTAL (Canadian dollars)	\$968⁴⁰



Check-in and boarding gate deadlines

Within Canada

90

minutes

When to arrive at the airport

You should arrive no later than the time indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

30

minutes

Boarding gate deadline

This is the latest you should be at the departure gate, ready for boarding.

15

minutes

Boarding gate closes

Arriving after this time will result in reassignment of any reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Baggage allowance



Carry-on baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#)

Checked baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Ottawa (YOW) > St. John's, Newfoundland (YYT)		
 1st bag Complimentary	 2nd bag \$ 56.50 CAD Including taxes	Max. weight per bag: 23 kg (50 lb) Max. dimensions per bag: 158 cm (62 in)

St. John's, Newfoundland (YYT) > Ottawa (YOW)		
 1st bag Complimentary	 2nd bag \$ 56.50 CAD Including taxes	Max. weight per bag: 23 kg (50 lb) Max. dimensions per bag: 158 cm (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

- View [Air Canada's additional checked baggage policy.](#)
- View the [additional checked baggage policy of Air Canada's codeshare and interline partners.](#)

Economy - Flex

Changes

Departing flight

- **Before departure of first flight**
 - Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.
 - Penalty fee for ticket reissue between **\$0 CAD - \$50 CAD**
 - The maximum change fee applied is **\$100 CAD** per direction, per passenger, plus any applicable taxes and fare difference. Child/Infant discounts may apply.
- **After departure of first flight**
 - Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.
 - Penalty fee for ticket reissue between **\$0 CAD - \$50 CAD**
 - The maximum change fee applied is **\$100 CAD** per direction, per passenger, plus any applicable taxes and fare difference. Child/Infant discounts may apply.
- Flights can only be used in sequence from the place of departure specified on the itinerary.
- Failure to show up for your flight (No Show) may result in a penalty. Please see the complete fare rules for details.

Cancellations

- Tickets are **non-refundable** and are **non-transferable**.
- **Partially used tickets** may be submitted for a refund assessment. The refund will be calculated as follows: Actual fare paid minus the value of the portion of the journey that has been flown and minus the applicable fee.
- **Cancellations** can be made up to 45 minutes prior to departure. **Exception:** Aeroplan flight rewards must be cancelled no later than 2 hours before departure.
- Find out more about [Air Canada's refund services](#).

Minimum stay

- There is no maximum or minimum day stay associated with this fare.

Maximum stay

- There is no maximum or minimum day stay associated with this fare.

Aeroplan

- 100% Aeroplan points
- The equivalent in Status Qualifying Miles
- For all flights operated by Air Canada, Air Canada Express and Air Canada Rouge

Economy - Flex

Changes

Return flight

- **Before departure of first flight**
 - Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.
 - Penalty fee for ticket reissue between **\$0 CAD - \$50 CAD**
 - The maximum change fee applied is **\$100 CAD** per direction, per passenger, plus any applicable taxes and fare difference. Child/Infant discounts may apply.
- **After departure of first flight**
 - Ticket reissue is allowed but may be subject to certain restrictions. Please refer to the link above for complete fare rules.
 - Penalty fee for ticket reissue between **\$0 CAD - \$50 CAD**
 - The maximum change fee applied is **\$100 CAD** per direction, per passenger, plus any applicable taxes and fare difference. Child/Infant discounts may apply.
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Aeroplan

- 100% Aeroplan points
- The equivalent in Status Qualifying Miles
- For all flights operated by Air Canada, Air Canada Express and Air Canada Rouge

Please notify us immediately if you do not plan on taking your scheduled flight(s). If you are unable to change or cancel your booking online, you can reach Air Canada Reservations at 1-888-247-2262 (view [international and other numbers](#)). If you do not show up for your flight, the rest of your itinerary will automatically be cancelled.

Disclaimer: The fare rules displayed above are for adult passengers only. Different rules may apply for children and infant passengers.

! General conditions of carriage

1. You must obtain your boarding pass and check in any baggage by the check-in deadline. Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.
2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.
3. Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable fees.
4. Any travel credit banked for unused tickets is non-transferable: when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
6. **Dangerous goods**

For safety reasons, dangerous goods must not be packed in checked or carry-on baggage, except as specifically permitted. Dangerous goods include, but are not limited to: compressed gases, corrosives, explosives, flammable liquids and solids, radioactive materials, oxidizing materials, poisons, infectious substances, and briefcases with installed alarm devices. For security reasons, other restrictions may apply. Please refer to the Restricted and Prohibited Items page on our website for more information.

7. Subject to the provisions of the Montreal Convention and the Warsaw Convention, as well as the provisions of its applicable tariffs, Air Canada may refuse carriage of property in checked luggage that is not suitable for transportation, such as fragile or perishable items and may refuse to carry valuable items (a valuable is deemed to be any item whose value is \$ 1,000 CAD or more, per Kilogram or \$1 CAD per gram). Air Canada may refuse claims based on the inherent nature of an item (e.g. its perishable nature), or for loss or delay of unsuitably or inadequately packed items, to the extent that the destruction, loss or damages resulted from the inherent defect, quality or vice of the baggage, or, in the case of delay, that the carrier, its agents, and servants took all measures that could reasonably be required to avoid the damage, or that it was impossible to take such measures.
8. **International travel**

Governments may require your carrier to provide information on or permit access to passenger data. You cannot travel if you do not have all required travel documents, such as a passport and visa (where applicable), to enter in or transit through each country/region on your itinerary. Please refer to the [Travel Documents](#) page on our website for more information.

9. **In-flight health**

Most people are fit to travel by air, but special attention is required for passengers whose health problems may be exacerbated by altitude, travel stress, hypoxia and other travel related difficulties. Our website offers important health tips and information for customers with special needs who may require medical approval before flying.

Please also note that aircraft disinsection is carried out on certain routes, in compliance with the requirements of the World Health Organization (WHO), the International Civil Aviation Organization, Transport Canada and applicable foreign regulatory authorities. More information is available on our website.

10. **Schedules and timetables**

Time and aircraft type shown in timetables or elsewhere are approximate and not guaranteed, and form no part of the contract. Schedules are subject to change without notice and carrier assumes no responsibility for passenger making connections not included as part of the itinerary set out in the ticket. Carrier is not responsible for changes, errors or omissions either in timetables or other representations of schedules.

11. **Overbooking notice**

Airline flights may be overbooked, and there is a slight chance that a seat will not be available on a flight for which a person has a confirmed reservation. If the flight is overbooked, no one will be denied a seat until airline personnel first ask for volunteers willing to give up their reservation in exchange for a payment of the airline's choosing. If there are not enough volunteers, the airline will deny boarding to other persons in accordance with its particular boarding priority. With few exceptions, persons denied boarding involuntarily are entitled to compensation. The complete rules for the payment of compensation and boarding priorities are available at all airport ticket counters and boarding locations.

NOTICE - SOLD SUBJECT TO APPLICABLE TARIFFS

! Air Passenger Protection Regulations Notice:

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the *Air Passenger Protection Regulation*. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

General terms and conditions pertaining to flight delays, cancellations, denied boarding, seating of children and lost or damaged baggage can be found in Air Canada's [General Conditions of Carriage and Tariffs](#).

Canada, U.S.: 1 (888) 247-2262 [Other numbers](#)

 **AIR CANADA**

A STAR ALLIANCE MEMBER 

Sheraton Hotel Newfoundland
 115 Cavendish Square
 St. John's, NL A1C 3K2
 Canada
 Tel: 709 726 4980 Fax: 709 726 2025



PATRICIA KOSSEIM
 [Redacted]
 [Redacted]
 [Redacted]

Page Number : 1 Invoice Nbr : [Redacted]
 Guest Number : [Redacted]
 Folio ID : A
 Arrive Date : 18-SEP-22 12:41
 Depart Date : 22-SEP-22 07:11
 No. Of Guest : 1
 Room Number : [Redacted]
 Marriott Bonvoy Number :

Tax Invoice

Tax ID : 806928321RT0001
 Sheraton Hotel YYTSI SEP-22-2022 07:20 MARGBUR

Date	Reference	Description	Charges (CAD)	Credits (CAD)
18-SEP-22	RT319	Room Chrg - Grp - Corporate	179.00	
18-SEP-22	RT319	HST Tax	26.85	
18-SEP-22	RT319	Tourism Levy	7.16	
19-SEP-22	3985	Bivver Dinner	6.00	
19-SEP-22	3985	HST Tax	0.90	
19-SEP-22	RT319	Room Chrg - Grp - Corporate	179.00	
19-SEP-22	RT319	HST Tax	26.85	
19-SEP-22	RT319	Tourism Levy	7.16	
20-SEP-22	RT319	Room Chrg - Grp - Corporate	179.00	
20-SEP-22	RT319	HST Tax	26.85	
20-SEP-22	RT319	Tourism Levy	7.16	
21-SEP-22	RT319	Room Chrg - Grp - Corporate	179.00	
21-SEP-22	RT319	HST Tax	26.85	
21-SEP-22	RT319	Tourism Levy	7.16	
22-SEP-22	VI	[Redacted]		-858.94
		** Total	858.94	-858.94

Accommodation total: \$852.04
 Meal total: \$6.90

Sheraton Hotel Newfoundland
115 Cavendish Square
St. John's, NL A1C 3K2
Canada
Tel: 709 726 4980 Fax: 709 726 2025

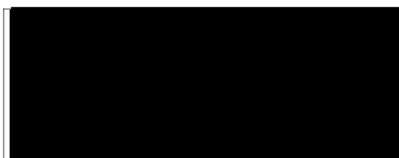


PATRICIA KOSSEIM
[REDACTED]
[REDACTED]
[REDACTED]

Page Number	:	2	Invoice Nbr	:	[REDACTED]
Guest Number	:	[REDACTED]			
Folio ID	:	A			
Arrive Date	:	18-SEP-22	12:41		
Depart Date	:	22-SEP-22	07:11		
No. Of Guest	:	1			
Room Number	:	[REDACTED]			
Marriott Bonvoy Number	:				

*** Balance 0.00

I agreed to pay all room & incidental charges.



When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com
Tell us about your stay. www.sheraton.com/reviews

Bring the Sheraton sleep experience home with you. Visit SheratonStore.com.

Receipts 2 and 3

----- TRANSACTION RECORD -----
CITY WIDE TAXI
9 VANGUARD COURT
ST. JOHN'S NL

Purchase

Sep 18, 2022 12:32:45
TID: I4022750 Entry: Tap EMV (H)
Sequence: 067 007
Auth#: **073680** Response: 01-027
Batch: 067

Amount \$ 36.00
Tip \$ 3.00

Total \$ 38.00



Approved
Signature Not Required

car 49

Important: Retain this copy for your record

Cardholder copy

----- TRANSACTION RECORD -----
NEWFOUND TAXI
9 VANGUARD COURT
ST. JOHN'S NL

Purchase

Sep 22, 2022 07:25:36
TID: V4993152 Entry: Tap EMV (H)
Sequence: 184 001
Auth#: **060975** Response: 01-027
Batch: 184

Amount \$ 24.00
Tip \$ 3.60

Total \$ 27.60

TVR 0000000000

Approved
Signature Not Required

car 26

Important: Retain this copy for your record

Cardholder copy

BLUE ON WATER
319 WATER STREET
ST. JOHN'S, NL A1C 1B9
7097542583

Cashier: Breah
Transaction 404530

Total CA\$57.50
Tip CA\$8.63

CREDIT CARD SALE CA\$66.13

18-Sep-2022 7:50:02PM
CA\$66.13 | Method:
CONTACTLESS

Reference ID: 226100637792
Auth ID: 000855
MID: *****4077
AID: A0000000031010

NO CARDHOLDER VERIFICATION



WDX9P316JOKR2



Blue On Water
319 Water Street
St. John's, NL
Canada, A1C 1B9
Tel: 709.754.2583

Printed September 18, 2022 at 7:48 PM

September 18, 2022 at 7:48 P
M

Order #: 42

Table: 9, 2 guests

Bartender:
Breah

Seat(s): 2

Cod Special ~~██████████~~ \$38.00

Split Items (1/2)

Food Total \$38.00

Sub Total \$50.00
Tax 1 \$7.50

Total \$57.50

Thank You
Please Come Again!

Tip Guide:
15%=\$8.62 18%=\$10.35 20%=\$11.50

Total: \$50.25 (food only, plus tax and tip)

Water Street

294 Water Street
St. John's 12345
(709) 700-1336

Ticket #20727198

User: Taryn
Sales: Taryn

Table: 3
9/19/22, 1:01 PM

Item Description	Qty	Price	Total
Salad, Spinach Ch	1	11.50	11.50
Meal Size, with Lime Basil Dressing			
Tucks Cranberry J	1	5.00	5.00
Subtotal			16.50
Tax			1.73
Total			18.23
Tender:			18.23
NICredit			

Number of line items purchased: 2

