Travel Expense Chart

Employee Name	Janet Gore	
Employee Title	Senior Policy Analyst	
Date of Travel	May 27 - 29, 2015	
Destination (s)	Toronto, ON	
Purpose	Travel to attend International Conference on Open Data in	
- urpose	Ottawa, ON	
Related Costs:		
Airfare	\$ 280.93	
Accommodation	\$ 372.44	
Meals	\$ 22.17	
Other transportation (taxis)	\$ 23.00	
Hospitality	\$ -	
Other expenses (baggage fee & seat	\$ 124.58	
selection)	7 124.36	
Total:	\$ 823.12	

Restaurant
Novotel Ottawa
33 Rue Nicholas St.
Ottawa, Ontario K1N9M73
(613) 760-4771
HST# R139336549

1026 Eun Hee

	Chk 946 '15 07:11AM	Gst 1
1 Cereal Charge Tip 320 320/GORE	enter the season of the season	4.00 1.00
Room Charge		5.52
Food 4.00 HST Service Chrg Payment 1026 C	heck Closed	

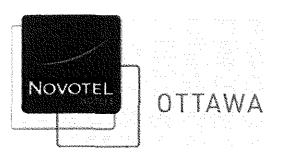
* * Room Service * *
Novotel Ottawa
33 Rue Nicholas St.
Ottawa, Ontario K1N9M7
(613) 230-3033
GST# R139336549

1025 Philippe

Tb1 320/1	Chk 4248 May29'15 07:05AM	Gst	* **
1 Sport	en til state fra en state skape skape en skape ska	10.50	44,
Charge T	ip	3.00	
320			
320/GORE			
Room Cha	ırge	16.65	
Food		10.50	
12.0	B HST	1.57	
Service	Chrg	3.00	
RmSvc 15	<u> </u>	1.58	
Payment		16.65	
	025 Check Closed		
**** *********************************	May29'15 07:10A	4	.







Novotel Ottawa 33 Nicholas Street Ottawa, ON K1N 9M7

Telephone: (613) 230-3033 Fax: (613) 760-4766 novotelottawa@novotelottawa.com

HST/TVH # R139252514

Miss Janet Gore

Room No.

: 320

Arrival

: 05-27-15

Departure

05-29-15

Page No.

: 1 of 1

Folio No.

: 110964

Conf. No.

: 162904

Cashier No.

: 72

A/R Number

Membership No.: ID

Group Code

INVOICE

Company Name: Information and Privacy Comm

05-29-15

Voucher No. Reference No. :

Date	Description			Charges	Payments
05-27-15	Accommodation			160.00	->
05-27-15	Destination Marketing Fee			4.80	>
05-27-15	HST			21.42 -	······································
05-28-15	Restaurant			5.52	ł
05-28-15	Accommodation			160.00 -	· ·
05-28-15	Destination Marketing Fee			4.80	
05-28-15	HST			21.42 -)
05-29-15	BKF Room Service Food			16.65	
05-29-15	Visa				394.61
	XXXXXXXXXXX	XX/XX			
			Total	394.61	394.61
			Balance		0.00

Thank you for staying at the Novotel Ottawa, we hope to welcome you again. Best price guaranteed by booking at www.novotelottawa.com

If one of our associates made your stay, you can nominate them for a Stars of the City Award www.starsofthecity.ca/nominate

Or if you would like to share any comments or concerns, do not hesitate to contact me, Danny Ponte, Front Office Manager at dannyponte@novotelottawa.com



CALL NO.	DATE May 29/15
CAB NO.	AMOUNT \$ 25.00
DRIVER'S NAME	turport
то	. :
NOTE: AMOUNT SHOWN ABOVE INCLUDES HS' Driver is an Independent Contractor, any HST in may be claimed as "NOTIONAL" or applied to di registration number, not Co-op Cabs.	sput Credit Standinable)

CONFIRMATION NUMBER:



SOLD TO MS. JANET GORE

2 BLOOR STREET EAST

TORONTO, ON

M4W1A8 CANADA

Harmonized Sales Tax

BOOKING DATE

MON 20 APR 2015

\$12.11 USD

WED 27 MAY 2015

TORONTO (YTZ) TO OTTAWA (YOW)

PD 271 6:55 PM 7:51 PM

Porter Airlines Toronto (YTZ) Ottawa (YOW)

FRI 29 MAY 2015

OTTAWA (YOW) TO TORONTO (YTZ)

PD 272 7:15 PM 8:15 PM

Porter Airlines Ottawa (YOW) Toronto (YTZ)

PASSENGER(S)

JANET GORE

FARE/TICKET INFORMATION	
TORONTO (YTZ) - OTTAWA (YOW)	
FIRM FARE (1 x \$ 64.60)	\$ 64.60 USD
Airport Improvement Fee	\$ 16.40 USD
Harmonized Sales Tax	\$ 12.23 USD
NAV and Surcharges	\$ 13.10 USD
US Segment Tax	\$ 4.00 USD
US transportation Tax	\$ 4.85 USD
SUBTOTAL	\$ 115.18 USD
OTTAWA (YOW) - TORONTO (YTZ)	
FIRM FARE (1 x \$ 64.60)	\$ 64.60 USD
Airport Improvement Fee	\$ 18.80 USD

NAV and Surcharges	\$ 9.80 USD
US Segment Tax	\$ 4.00 USD
US transportation Tax	\$ 4.85 USD
SUBTOTAL	\$ 114.16 USD
ADDITIONAL PASSENGER SERVICES	
Advanced Seat Assignment	\$ 40.00 USD
1 Checked Bag Toronto (YTZ) - Ottawa (YOW)	\$ 25.00 USD
1 Checked Bag Ottawa (YOW) - Toronto (YTZ)	\$ 25.00 USD
Harmonized Sales Tax	\$ 11.70 USD
TOTAL	\$ 331.04 USD

GST/HST Number: 841583271 QST Number: 1212573775

ENDING IN

PAYMENTS

MASTERCARD

Conversion:1 USD = 1.224929096641 CAD

\$ 331.04 USD

\$ 331.04 USD

Airfare: 280.93 CAD

TOTAL AMOUNT

Baggage and seat assignment: 124.58 CAD