



Information and Privacy
Commissioner of Ontario
Commissaire à l'information
et à la protection de la vie privée de l'Ontario

June 11, 2017

Craig Mackay
Vice President, Information Solutions
Nortak
1105 Cadboro Road
Ottawa, On, K1J 7T8

Dear Mr. Mackay;

The Information and Privacy Commissioner of Ontario, would like to expand the purchase agreement IPC16P002, currently between Nortak and ourselves. Nortak will provide expert advisory services for our new Enterprise Information Management System which was described in "*Part 7 – Optional Services – Transition Assistance and Support Services*", of the Legislative Assembly's RFP 16P-002.

This work would commence upon the selection of a successful vendor from Legislative Assembly's RFP 16P-049 "Enterprise Information Management System" and continue to the completion of the EIMS successful implementation.

Within two weeks of the commencement of this work, you will provide the IPC with a statement of work, expanding on your quote to provide senior project management services on the EIMS Development and Implementation dated January 20, 2017.

Nortak will invoice the IPC monthly for your time on a per diem daily rate of \$950, this work is not to exceed a total value of \$95,000. The IPC will also reimburse you for reasonable transportation and accommodation costs related to your travel between Toronto and Ottawa, to an maximum of \$15,000, this will be paid monthly once provided with detailed receipts.



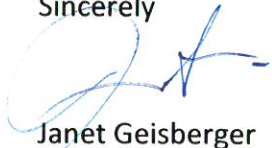
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If this agreeable, please sign the bottom of this letter and return it to me.

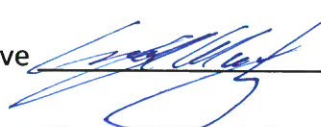
Sincerely



Janet Geisberger

Director of Corporate Services

I Agree to the above

 Date June 12, 2017

Copy to:

Sherry Liang, Assistant Commissioner Tribunal Services, IPC

David Goodis, Assistant Commissioner, Policy ad Corporate Services

Vimal Viswanathan, Senior Purchasing Specialist, Legislative Assembly of Ontario
