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October 26, 2016

Brian Beamish  
Information and Privacy Commissioner of Ontario  
2 Bloor Street East  
Suite 1400  
Toronto, ON M4W 1A8

Dear Mr. Beamish,

RE: 2017 Triennial Review of the Ontario Institute for Cancer Research in respect of the Ontario Tumour Bank

Pursuant to the review process set out in *The Manual for The Review and Approval of Prescribed Person and Prescribed Entities* (the "Manual"), and in order to obtain continued approval for the Ontario Institute for Cancer Research ("OICR") to maintain its prescribed registry status in respect of the Ontario Tumour Bank ("OTB"), attached please find two (2) copies of the detailed report (with track changes applied) and a sworn affidavit.

The report is intended to demonstrate that OICR in respect of OTB has developed and implemented practices and procedures to protect the privacy of individuals whose personal health information is received and to maintain the confidentiality of that information.

If you have any questions or concerns, please do not hesitate to contact me at (416) 673-6646.

Sincerely,

A handwritten signature in black ink, appearing to read "Howard Simkevitz", is written over a light blue horizontal line.

Howard Simkevitz  
General Counsel and Privacy Officer, Ontario Institute for Cancer Research

cc (via email): Monique Albert, Director, Ontario Tumour Bank  
Jeanette Dias D'Souza, VP Corporate Services and Chief Financial Officer, Ontario Institute for Cancer Research  
Judith Goldstein, Legal Counsel, Information and Privacy Commissioner of Ontario  
Mr. Peter Goodhand, Interim President, Ontario Institute for Cancer Research  
Nicole Minutti, Health Privacy Policy Analyst, Information and Privacy Commissioner of Ontario

## SWORN AFFIDAVIT

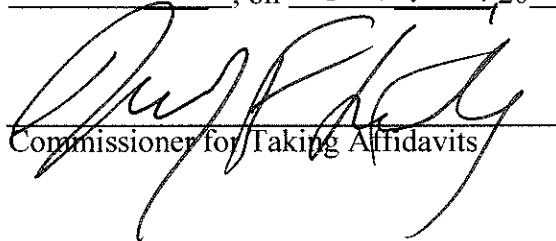
I, Peter Goodhand, the Interim President of the Ontario Institute for Cancer Research, MAKE OATH AND SAY:

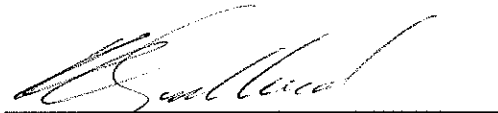
1. The Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, has in place policies, procedures and practices to protect the privacy of individuals whose personal health information is received and to maintain the confidentiality of that information.
2. The policies, procedures and practices implemented by the Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, comply with the *Personal Health Information Protection Act, 2004* and the regulations thereto, as may be amended from time to time.
3. The policies, procedures and practices implemented by the Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, comply with the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities* that has been published by the Information and Privacy Commissioner of Ontario, as it may be amended from time to time.
4. The Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, has submitted a written report to the Information and Privacy Commissioner of Ontario in compliance with the *Manual for the Review and Approval of Prescribed Persons and Prescribed Entities*.

5. The Ontario Institute for Cancer Research, in respect of the Ontario Tumour Bank, has taken steps that are reasonable in the circumstances to ensure compliance with the policies, procedures and practices implemented and to ensure that the personal health information received is protected against theft, loss and unauthorized use or disclosure and to ensure that records containing personal health information are protected against unauthorized copying, modification or disposal.

**SWORN (OR AFFIRMED) BEFORE ME**

at the City Town/Etc. of TORONTO, in the  
County/Regional Municipality/Province/Etc. of  
ONTARIO, on OCTOBER 14, 2016.

  
\_\_\_\_\_  
Commissioner for Taking Affidavits

  
\_\_\_\_\_  
Signature of Mr. Peter Goodhand