

Travel Expense Chart

Employee Name	Linda Chen		
Employee Title	Legal Counsel		
Date of Travel	April 17-18, 2023		
Destination (s)	Ottawa, ON		
Purpose	Attend the Supreme Court of Canada		
Related Costs:			
Airfare	\$		-
Accommodation	\$		262.11
Meals	\$		12.50
Other transportation (taxi, mileage)	\$		357.04
Hospitality	\$		-
Other expenses			
Total:	\$		631.65